

AMM Minutes

12th February 2025

Participants

- Katwamba Mutale (LCF Officer) - Chair
- Charmiane Chikiwa (CCW & CCI Officer)
- Yvonne Yuan (LCC Officer)
- Chihiro Tatenno (Union Affairs Officer)
- Zainab Goriawala (CSM Officer)
- Sayali Waghmare (Student Communities Officer)
- Arts SU Deputy CEO (Membership) and Deputy CEO (Operations & Services) were also present
- 44 UAL Students

Item	Presenter	Notes
Welcomes Overview of agenda & count number of attendees	Chair, Katwamba Mutale	<p>The chair welcomed attendees and introduced themselves. Student trustees also introduced themselves and their role. The chair then discussed the agenda for the AMM.</p> <p>The Chair introduced themselves and explained what the AMM is and its intentions.</p> <p>They explained that the AMM would not proceed as expected as the number of attendees in the meeting didn't meet the required amount for quorum (100 students). Agenda items will be referred to the next meeting for discussion.</p>
Affiliations, Finance and Board Updates	Deputy Chief Executive of Operations and Services, Justina	<p>The deputy chief executive of operations and services introduced themselves and explained how the SU makes its money and how it is spent.</p>
Trustee Board Update	Deputy Chief Executive (Membership), Martin	<p>The Deputy Chief Executive (Membership) introduced themselves and walked through the governance of the SU.</p> <p>Trustee Governance: They explained how the Board of Trustees is made up - 6 sabbatical officers (3 students, 3 external) - Sub committees under the Trustee Board (Staffing Committee and the Audit and Finance Committee.</p> <p>Trustee Board Updates: -One External and Two Student Trustees retired from the Board in 2023/24 -Significant increases in staff satisfaction at 92% -Trustee Board confirmed a four-day week for staff in</p>

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		<p>summer months (July and August)</p> <ul style="list-style-type: none"> -Introduction of two-year Student Basic Needs Coordinator • Introduction of a Social Justice Review and Action Plan with external company 'The Social Justice Collective' -Reduction in senior leaders in the organisation from 4 to 3 to divert more resources into student facing roles -Appointment of a new Deputy Chief Executive (Operations and Services) -Explored new risks to the organisation including how AI will impact the work of the Union and students in the future -Changed the organisation's bye-laws so that there is clear representation for students at CCI <p>The affiliations of the AMM were discussed and organisations in which the SU has voting rights were introduced.</p>
Union Affairs Officer Updates	Unions Affair Officer, Chihiro	<p>Disability History Month</p> <ul style="list-style-type: none"> -Using the theme "Disability, Livelihood, and Employment" -Rose awareness of invisible disabilities -Events/workshops relating to meditation, sound baths, black wellbeing, <p>Tuition Fees</p> <ul style="list-style-type: none"> - Raising concerns at the Court of Governors about the increasing international student tuition fee. Seeking to improve the DPS program offer and have more transparency. <p>Housing</p> <ul style="list-style-type: none"> -Created a list of alternative private hall providers and the information being prepared to be shared soon. Also looking into creating a secure platform for UAL to share housing information with each other. Student feedback/comments will be gathered to implement this. <p>Employability</p> <ul style="list-style-type: none"> -Working with other officers on researching graduate destinations and the current creative economy. -"Craft your future" survey is open.

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		<p>Rail Card</p> <ul style="list-style-type: none"> -The 16-25 railcard is part of the hardship funding but working to make this more inclusive.
Student Communities Officer Updates	Student Communities Officer, Sayali	<p>Inclusive Community Development:</p> <ul style="list-style-type: none"> -UAL Inter-College Championship in May -Disability History Month -Communities Podcast - registration for students to get involved is 14th of March <p>Student Wellbeing:</p> <ul style="list-style-type: none"> -Visited campuses like CCW to connect with students, gather feedback, and strengthen community bonds. -Planned activities such as LGBTQIA+ History Month, and workshops related to Disability History Month -Advocated for improvements to UAL wellbeing services, distributed wellness kits <p>Support for Financial Equity:</p> <ul style="list-style-type: none"> -Advocating for students from low-income backgrounds at UAL Spaces -Collaborating on an upcoming informative exhibition to raise awareness about basic aid options.
CSM Officer Updates	CSM Officer, Zainab	<p>Cost of Living and Study:</p> <ul style="list-style-type: none"> -Art Material Giveaway at CSM attended by 233 students. -Clothes Swap (CSM Street & partners) swapped 152 items! Next one: 25th Feb. -Free Food Parcel Event at LCC supported nearly 200 students. Next food market: 27th Feb (Camberwell), another planned for CSM. - "Name Your Price" Survey received 900+ responses-thank you! <p>Careers and Employability</p> <ul style="list-style-type: none"> -Career Fair Feedback Stall (23rd Oct) with LCC officer gathered insights from 200 students, shared with UAL senior staff -Panel on International Student Careers: 11th March, in collaboration with LCC officer -Workshops (28th-29th Jan) shaping CSM's professional development offer.

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		<p>-Craft Your Future Survey (10th Feb) launched to assess UAL student readiness for creative careers.</p> <p>Community Building:</p> <ul style="list-style-type: none"> -Collaborated with societies hosted Embroidery Workshop (PalSoc) & Clothes Swap (FMS Society). -Sold-out CSM Postgrad Gathering (29th Jan) with staff collaboration. -South Asian Heritage Exhibition: Open call 17th Feb, installation & celebrations in May.
CCW & CCI Officer Updates	CCW & CCI Officer, Charmiane	<p>Community & Welfare</p> <ul style="list-style-type: none"> -3 Winter social events across CCW to socialise, make friends, and feel encouraged to be part of their campus community. The event at Wimbledon sold out! So many students assisted with the setup, decorating, and promotion. -Discussing with Samantha Elliot (CCW Dean of Student Journey) about how to have more events and activities organised by students. <p>Wellbeing</p> <ul style="list-style-type: none"> -Increasing officer presence at CCW & CCI campuses to ensure as many students as possible feel the Union's presence. Providing students with advice and resources. Supporting the wider Officer team with on-campus events. <p>Career & Employability</p> <p>Discussing with course leaders across CCW and wider UAL staff to assess how we can improve the effective utilisation of our diverse Alumni Network. It would be great for our graduates to share their experiences with our current students and help each other through lived experiences</p> <p>Black History Month 2024:</p> <ul style="list-style-type: none"> -Helped students present their work in the BHM exhibition. Ensured students had a chance to exhibit their work in a public space. Looking into how effective the advertising of "extra-curricular" climate, racial, and social justice talks + events are in supporting students in gaining a well-rounded decolonised education. <p>Wider UAL involvement</p>

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		<ul style="list-style-type: none"> -Representing UAL and Arts SU in the London Student Partnership Group, meeting with Officers from other Universities such as Greenwich, UCL, Westminster, etc. -Attended NUS Campaign training days
LCF Officer Updates	LCF Officer, Katwamba	<p>LCF Campus</p> <ul style="list-style-type: none"> -Much of this work has been behind the scenes, including new notice boards, organised events, and more flexible spaces for student-led activities. <p>Black History Month 2024:</p> <ul style="list-style-type: none"> -In October, together with the CCW & CCI Officer, curated a program centred around the theme of "The Art of Reclamation" -CSM Window Galleries Exhibition -Social events such as Crochet Workshop, Algrove and Textile Workshop <p>Disability History Month 2024:</p> <ul style="list-style-type: none"> -With the Communities Officer & Union Affairs Officer, our theme focused on Building Awareness, Fostering Inclusion, and Celebrating Strength. -Variety of events such as the LCF x Arts SU Open House. <p>Decolonising the Curriculum and Attainment Gap:</p> <ul style="list-style-type: none"> -Working with the LCF EDI team to create strategies aimed at reducing the attainment gap affecting Black Home, International, and Global Majority students. -Session with the Educational Quality Team in February, focusing on decolonising the curriculum and addressing the gap -Decol Toolkit coming soon! <p>LGBTQIA+25:</p> <ul style="list-style-type: none"> -Theme: Activism and Social Change. We aim to explore how the LGBTQIA+ community has leveraged art as a form of campaigning for queer rights, especially in relation to trans identity.
LCC Officer Updates	LCC Officer, Yvonne	<p>Postgraduate Exhibition</p> <ul style="list-style-type: none"> -Curated the Postgraduate Selects exhibition. Coinciding with the Postgraduate Mixer Event. The exhibition opening showcased a selection of artworks

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		<p>by UAL Postgraduate students, displayed in the Arts SU gallery space leading to the Dark Room Bar.</p> <p>LCC Town Hall</p> <p>-Students were invited to the LCC Town Hall event, which provided an opportunity to hear from Kene Igweonu (LCC's Head of College).</p> <p>Student Community</p> <p>-Collaborating with the Community Officer, and the CCW & CCI Officer, hosted monthly activities across campus aimed at engaging with students and fostering an inclusive and diverse campus life. Students could join us for tea, snacks, and board games during the "Meet your Sabbs* events.</p> <p>Career & Employability</p> <p>-With the support of our Arts Programme team, we've been connected with UAL's "Rethinking Employability" project and continue to explore opportunities, including employability, support for international students, and building communities for both social impact and professional experience.</p> <p>-The CSM Officer and I hosted our Sabbs stall at the CSM Career fair to gather feedback and better understand students needs, as well as explore ways to enhance professional support.</p>
Questions		<p>Question: How can students work to increase the student union presence in the colleges?</p> <p>Katwamba: Sometimes it can be very tricky to do that based on availability on our side, as an LCF officer I go to my campus at least 2-3 times a week but most of the time is spent in meetings, working on priorities, or doing events that are also at the campus. In terms of Staff Availability, it is also limited as staff have to attend other campuses as well. One of the ways you can promote the students' union on campus is actually through clubs and societies, having events at those campuses. You can also put your own events on at the campus, just reach out to us.</p> <p>Charmiane: I was just wanted to add something to your answer based on the questions I've had at CCW.</p>

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		<p>Sometimes students don't realise that course rep system is managed by the union. That is one way the student union has presence on campus.</p> <p>Question: For students that want to learn more about the officers after this meeting where can they find you? Do you have any social media they can contact you on or an email?</p> <p>Katwamba: Yes, we will drop our emails and social media in the chat afterwards. We have offices at each college so you can always pop in if we're in!</p>
Dates for your diary and Close of meeting	Chair,	Chair let attendees know of upcoming opportunities, including the SU elections and student research and thanked everyone for their time.